

Project Information Form

CONTACT	<p>* Required Field</p> <p>*Company: _____ Address: _____ City/County: _____ State/Zip: _____ Phone: _____ Fax: _____</p>
PROJECT INFORMATION	<p>*Project Name: _____ Project #: _____ *Address: _____ *City/County: _____ *State: _____</p> <p>*Bid Date/ Time: _____ Completion Date: _____ Excluded Trades: _____ Specific Trades Only: _____ Bid Bond: _____ Prevailing Wage (Circle one): YES NO</p> <p>Design Build: <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical</p> <p>*Documents Included: <input type="checkbox"/> Drawings <input type="checkbox"/> Specifications <input type="checkbox"/> Addendum <input type="checkbox"/> ITB</p>
PREBID MEETING	<p>Location: _____ Date: _____ Mandatory (Circle one): YES NO</p> <p>Location: _____ Date: _____ Mandatory (Circle one): YES NO</p>
ACCESS	<p><input type="checkbox"/> Public Access: Information is published in our weekly magazine, website, and daily email. Any of our members can come into the plan center and view these plans.</p> <p><input type="checkbox"/> Under the Counter: Information is NOT published or announced. Contractors will need an invitation to bid in order to get access to this job either online or in our plan center.</p>
RETURN	<p>Company: _____ Address: _____</p> <p>This is optional. We can ship projects to the awarded contractor, back to you, or recycle after bid date.</p>

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Please include this form with the project documents.

